

## Instructions for preparing for the podcast (Sounds like a doctor's note before surgery, this is way easier.)

Our remote podcasts are recorded through Riverside.FM. It is very much like a ZOOM call but you don't have to download anything! We will send you an invite to join the chat and Riverside will handle everything else through your browser! As we record, Riverside will save a separate file of your side of the interview and upload it while we have our chat! That way even if the signal gets buzzy, we will still have a crystal-clear video of you in the end. Make sure to keep your browser window open after the interview so the upload can fully complete.

1. Use a computer with a Chrome or Edge web browser that is up to date.
2. Check your internet stability. Ethernet cable connections are preferred over Wi-Fi. (But not required)
3. Use an external microphone, if possible, even the mic in your ear/headphones is preferable to a laptop mic.
- 4 Use headphones/earphones to prevent echo and increase audio quality.
5. Close all other applications that don't need to be open during the recording. This prevents CPU overload. Important: Please close all other programs that try to use your mic/camera

### Finally, HERE IS YOUR JOB...

1. **Breathe in, breathe out, HAVE FUN!** Enjoy the conversation and don't overthink things! RELAX! This is just a conversation where we enjoy wherever it goes. It doesn't matter if we stay on topic or not. Have a good time, the more you laugh and loosen up, the better it will be.
2. The only way we can help you is to share this podcast as far as we can on social media. Our followership is just starting to grow, and **we count on YOU to help us get the word out!** When you see the podcast published, take the time to take pride in the achievement! Share it with your friends and family! Tell them to watch it, and share it across your social media.

### INVESTMENT OPPORTUNITIES (Optional, we honestly expect you to skip reading this...)

We see a long future ahead and hopefully thousands of legacies will be captured for years to come. So, if you have a business that wishes to be part of that legacy, or you want to support out of the goodness of your heart we would love to talk with you. Here are a few offerings:

1. **Founders Sponsorship:** Till the end of 2024 we will have a special "Founders Legacy Sponsorship" that will include a 15-30 second on-camera ad read from Tim Lee for your business or organization on each podcast till the end of 2024. We are valuing this at \$50 an episode, making this a \$2,600 value for a year of advertising on our podcast. We would like to offer it to 3 founders for only \$1000.
2. **Legacy Historians:** We use several monthly services that we are paying for out of pocket. If you would be willing to take on some that cost for us, we will gladly make you a "Legacy Historian" and shout your name/organization out in each podcast at the end of the show for the whole year. We only have 6 spots available.

Adobe Suite - \$10 a month - Become a "Legacy Historian" at \$120  
Google Drive - \$10 a month - Become a "Legacy Historian" at \$120  
Website - \$120 a year - Become a "Legacy Historian" at \$120  
Office365 - \$10 a month - Become a "Legacy Historian" at \$120  
MotionArray - \$30 a month - Become a "Legacy Historian" at \$360  
Riverside.FM - \$30 a month - Become a "Legacy Historian" at \$360

3. **One-Time Donation:** We would be very thankful to receive your one-time donation to the cause of continuing to capture legacies before it is too late. We accept Paypal and Venmo and greatly appreciate your desire to keep a good thing going! It doesn't matter what amount it is, it truly helps alleviate some of the stress of keeping this going. Thank you for considering,



If you have any questions or need assistance before we record, don't hesitate to reach out to Tim Lee  
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